



# MATHS ENGLISH FUNCTIONAL SKILLS & GCSE

SKILLS FOR  
LIFE & WORK

Visit [kentadulthoodeducation.co.uk](http://kentadulthoodeducation.co.uk)  
a Kent Adult Education Centre  
or call 03000 41 22 22

Bringing learning to life



# LEARN

and gain qualifications  
with KAE Skills...

Our centres offer a wide range of opportunities for adults to improve their English and maths skills and gain nationally recognised qualifications. With us you can enhance your CV, improve your chances of getting a job, progress your career or build on your current skills to help your children with their homework. A KAE Skills English and maths course can boost your skills and confidence.

**\*\*Gaining Functional Skills qualifications can be a vital step to access apprenticeships\*\*\*\*\***

Our centres offer **FREE English and maths courses** leading to Functional Skills and GCSE qualifications. Functional Skills courses can be joined at any time of the year. GCSE English and maths courses start in September and are one year long intensive courses. **NB It may be likely that all courses will be virtual in the event of a second lock-down.**

If you missed the start of the GCSE course for this year, why not consider brushing up your skills with a Functional Skills course first?  
**Stop Press!! We have a few GCSE places left so please contact us to see if we can help.**



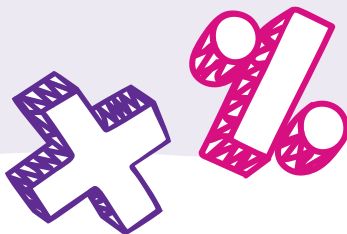


**KAE Skills English** classes help you gain the skills to plan and write letters, emails and reports for work, focusing on spelling, grammar and punctuation and how to formulate your written work so that it flows logically and sequentially. You will also improve your reading skills, whether this is directed towards reading books, leaflets, documents or emails. You will learn about different reading styles and working life, including appreciating other viewpoints whilst in discussion.



**KAE Skills maths** classes cover the skills for everyday tasks or those required at work as well as basic calculations. These skills include measuring distances, calculating areas for home decoration and improvement, calculating cooking times for recipes, understanding payslips and work rotas, and working out rough household budgets to help with shopping and planning your spending.

If you are an employer we can upskill your workforce. Speak to us about your specific staff development needs and our bespoke courses.



# HOW DO I SIGN UP?



To join one of these fun and exciting KAE Skills courses, simply visit [kentadulthoodeducation.co.uk/kae-skills](http://kentadulthoodeducation.co.uk/kae-skills), call 03000 41 22 22 or come in and visit your local centre to make an appointment.

We will book you in for an initial assessment of your English and maths skills so that we know where your strengths are and in what areas you need support.



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If you would like advice and guidance to help you choose the right course for you, please call Tania Lunney on 07888011369 or 03000411410 or email [tania.lunney2@kent.gov.uk](mailto:tania.lunney2@kent.gov.uk)



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Kent Adult Education is part of Community Learning and Skills